MEETING MINUTES

Project Name: IPRS	**Doc. Version No:** 1.0	**Status:** Final

Meeting Name:	IPRS Core Team Meeting
Facilitator:	Thelma Hayter, DMH
Scribe:	Debra Haraway
Date:	6/16//04
Time:	10 - 11 a.m.
Location:	Crossroads, Conference Room 3

IPRS Core Team Attendees:

Betty Cogswell	**Others:**
Bobby Minish	x Tim Sullivan
x Cathy Bennett	Christie Harris
x Cheryl McQueen	x Carmen Mattocks
x Debra Haraway	x Sharlene Bryant
Deborah Merrill	
Gary Imes	
x Joyce Sims	
Kellie Fessler	
x Paul Carr	
x Rick Debell	
x Thelma Hayter	
Jeffrey Poole	

Attendees:

	Alamance-Caswell		Onslow
	Albemarle	x	OPC
x	Catawba	x	Pathways
x	Centerpoint		Pitt
x	Crossroads		Riverstone
	Cumberland		Roanoke-Chowan
x	Durham	x	Rockingham
x	Eastpointe	x	Sandhills/Randolph
x	Edgecombe-Nash		SE Center
x	Foothills		SE Regional
x	Guilford	x	Smoky Mountain
	Johnston	x	Tideland
	Lee-Harnett	x	VGFW
x	Mecklenburg	x	Wake
x	Neuse	x	Western Highlands
x	New River		Wilson-Greene

Agenda:

Item No.	Topics	
1.	**Division and EDS Review**	**Review June 11 checkwrite results**
		Upcoming checkwrites: June ,18, 25, July 9, 16
		Tim Sullivan: Update Medicaid issues-Guilford Duplicate Claims
		BugCentral Status
		Key CSRs
		Operations Support: File Maintenance, Security, and Help Desk
2.	**Area Programs**	**Roll Call**

- **Review June 11 checkwrite results**
- **Questions/comments about upcoming checkwrites-June 18, 25, July 9, 16**
- **AGENDA ITEMS**
- **Approved 5/26 & 6/2 minutes for posting**
- **Provider Project**
- **Working on documentation to be e-mailed**
- **Internal provider number are in the system**
- **State Wide Rates have been sent-E-mail sent to AP's on 6/15/04**
- **IPRS Questions or concerns**
- **Tim Sullivan & Christie Harris** – MMIS updates
  - Status on EOB 7000 Adjustments
- **Medicaid questions or concerns**
- **Any other area program questions/comments**
- **DMH and/or EDS Concluding Remarks**
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Next Meeting: June 23, 2004

For assistance with IPRS claims, adjustments, R2Web, accessing application, etc., call the IPRS Help Desk – 1-800-688-6696, ext 53355, M-F, 8 a.m.-4:30 p.m., excluding holidays.

ADMINISTRATION NOTES (10 a.m. DIVISION AND EDS REVIEW)

Item No.	Topics

1. **Review June 11 checkwrite results-** 13 area programs were suspended for this checkwrite so Settlement process could occur.

2. **Upcoming Checkwrites: June** 18, 25, July 9, 16.

   Adjustments-1100 work sheets need to be keyed in. 200 need to be batched and keyed today. Received another pack of adjustments today.

3. **Tim Sullivan- Update Medicaid issues- EOB 7000,** same status. Tim having a meeting today on where we stand. It's on the Medicaid side not IPRS.

   Guilford claims- this is resolved.

4. **Bug Central Status: 5**   2 in review 3 in customer review.

   Cathy is going to follow up on bug 237545 and will get back with Cheryl.

5. **Key CSRs:**. Same as last week. We are on schedule.

6. **Operations Support – File Maintenance, Security-** received a file maintenance request yesterday that will be completed before July 1. The request to modify edit process 60 from last week was completed on 6/11/04**.**

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics

1. **Roll Call** (See page 1 for meeting AP participants) (Please mute phones or refrain from excess activity to help with communications.)

2. **Review June 11 Checkwrite** –no comments

   Questions/Comments about upcoming checkwrites: June , 18, 25, July 9, 16

3.   **AGENDA ITEMS**

   Approved 5/26 & 6/2 minutes for posting- Approved, will post.

   Provider Project-still working on this. Thelma will send documentation to you as soon as possible. It may be next week.

   Internal provider number- They are in the system-you can verify your information. You will have three internal provider numbers that begin with I. The division wants to track how you are divesting services. This is for attending providers and just for services you will be providing in house.

   Q. What screen do you go to find the numbers?

   A. Go to the provider screen and select the 2nd one. Put in your base number. Thelma will check into the area programs who can't see there info.

   Starting with dates of service July 1 you will need the attending provider number to be different from the billing provider number.

   Q. Can you change the effective date of the Attending Providers from July 1, 2004?

   A. yes we can set it up starting with July 9th checkwrite they will have an effective of May 1st.

   Q. How do you know what provider number to pick if the staff work with all 3 area (DD,MH, & SA)

   A. Just choose the one the individual provides the most type of service to. If there is a problem, the division will call you. The documentations will explain more about the internal attending provider numbers.

   Q. When will the screens be available, and what info will you need?

   A. July 1. The three internal attending provider for each AP have been enrolled by the division. As you have new attending providers, you will need to enroll them.

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
4.	• **State Wide Rates have been set - e-mail sent to AP's on 6/15/04**

Rick has received numerous questions on the new rates. Rick will send out an updated rate change list once we get the consolidated list. It will also be posted on the website.

Q. We didn't see the rates for case support and staff travel, why?

A. The staff travel has been dropped. When we do the rates, travel is part of the units. This was done so that there would not be double payments.

Q. What is the status on Array of services?

A. Cheryl is waiting to get the new CMECD pop group finalized. Will send out once finalized.

Procedure Codes YP498, YP499, YP110 & H0002 will not be paid for DOS after 7/1/04.

Q. Provider State rate? Can you explain?

A. The rates for services were based on the current rates in IPRS less 13 % .

Q. Can we use the contract rates you gave us

A. yes

Q Are the providers aware that travel is apart of the new rate?

A. Yes they should be aware travel was included in the rate.

Q. when do expect to see the 2414 report updates with the new rates?

A Should be updated today.

After 6/25 checkwrite we will start using DOB from 837 instead of the eligibility file. This is important for child pop groups. This should not cause any changes on your part. This is just an FYI.

Q We received an e-mail that TNC money was deposited. How do we know what account to post it to?

A. The budget office is working on this. Don't spend the money until we get the accounts straighten out. Just post in a holding account for now.

Q Is there a report on the web that shows TNC reports?

A There are two reports, IPPR6051-detailed report and IPPR6101-accumulative monthly summary report.

Q (Smokey) -I was expecting a lot more money, is there going to be more?

A. Call Rick on this.

Tim Sullivan-MMIS updates and status on EOB 7000 adjustments- We will not get them done at the end of the month. Tim is having a meeting today regarding this issue .This is a Medicaid issue not IPRS.

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics

5. **Any other area program questions/comments:** N/A

6. **DMH and/or EDS Concluding Remarks:** N/A

Action Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
AI#.						

Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
II1.						